# ONLINE CONF Procedure Manual

Registration

AGRI SMILE Inc.
ONLINE CONF Office

### **Recommended System Recuirements**

- PC
  - Windows: Edge(Chromium)/Chrome Latest Version
  - Mac: Chrome Latest Version
- Tablet
  - iOS13 or later : Safari Latest Version
  - Windows: Edge(Chromium)/ Chrome Latest Version
  - Android: Chrome Latest Version
- Smart phone
  - iOS13 or later : Safari Latest Version
  - Android: Chrome Latest Version

<sup>\*</sup>Please update in advance.

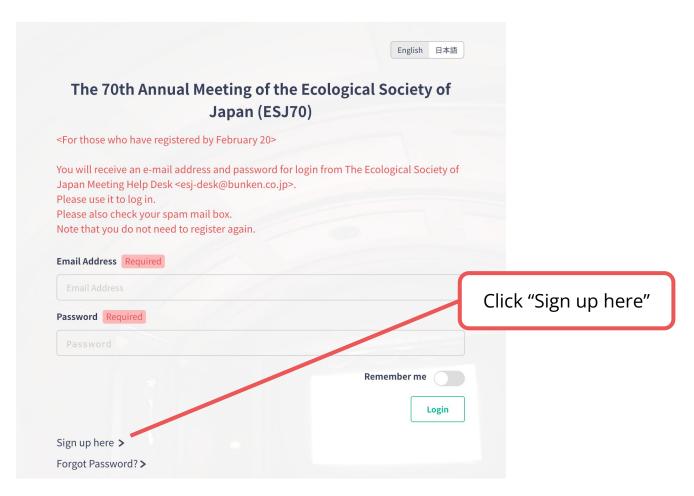
# **Procedure of registration**

- 1. 【User Registration】Click "Sign up here" of the home page, input your Email Address to the box and click "proceed".
- 2. 【User Registration】Open the Email message from ONLINE CONF Office (support@gakkai.online), click URL and proceed to User Registration.
- 3. 【User Registration】Input your information on the User Registration page and click "CONFIRM" to go to confirmation page. Confirm the input contents and if there is no problem, click "REGISTER" button.
  - XYou can edit your information on your profile anytime until the conference is ended.
- 4. [Payment] After you finish User Registration, login and move on to Payment.
- 5. [Payment] Select the category and proceed to payment.
- 6. [Payment] Select credit card or bank transfer and make the payment.

### 1. Input your Email Address

Click "Sign up here" of the home page, input your Email Address to the box and click

"proceed".



URL of the home page: <a href="https://esj70.gakkai.online/">https://esj70.gakkai.online/</a>

#### 2. Open the Email message from ONLINE-CONF Office

Open the Email message from ONLINE-CONF Office (support@gakkai.online), click URL and proceed to User Registration.

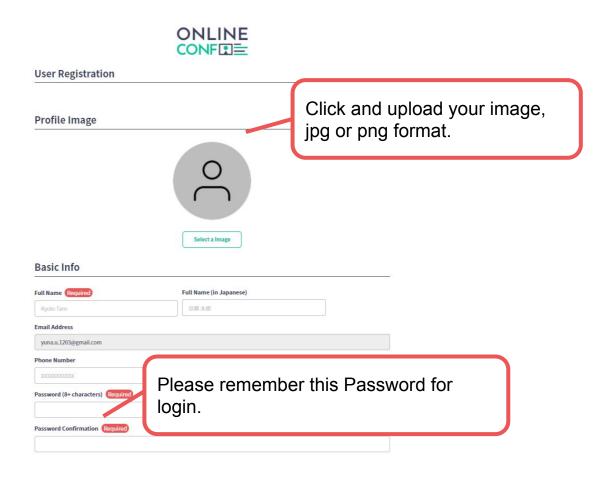
\*Please check your mailbox settings and confirm that an email from support@gakkai.online is allowed.

**XIf you use Gmail, please check if the Email message is sorted into Promotion Tab.** 



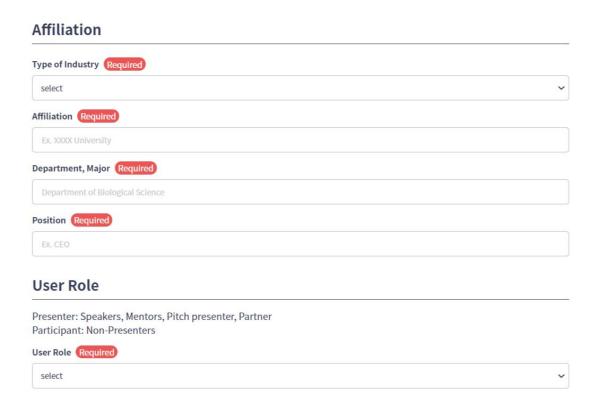
Input your information on the User Registration page and click "CONFIRM" to go to confirmation page.

XYou can edit your information on your profile anytime until the conference is ended



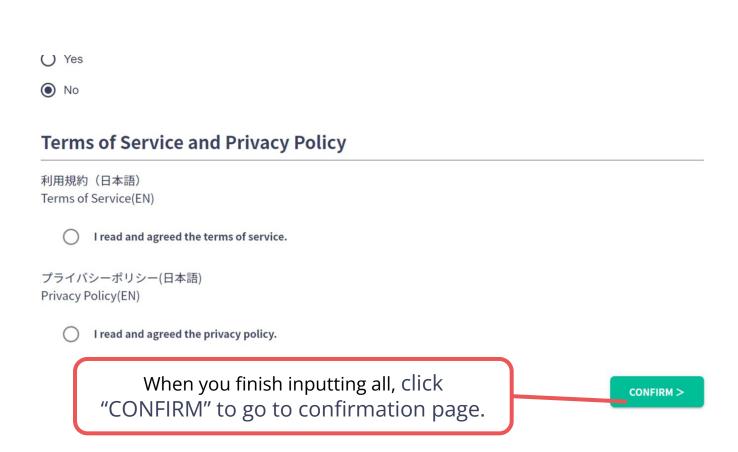
Input your information on the User Registration page and click "CONFIRM" to go to confirmation page.

XYou can edit your information on your profile anytime until the conference is ended

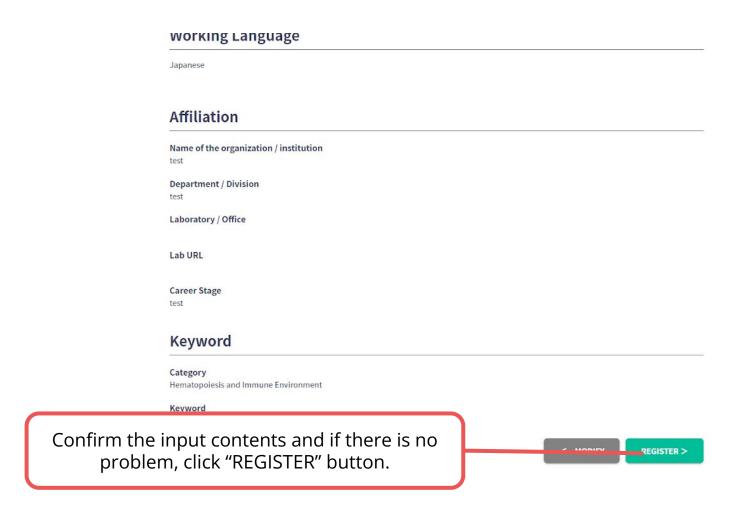


Input your information on the User Registration page and click "CONFIRM" to go to confirmation page.

XYou can edit your information on your profile anytime until the conference is ended



Confirm the input contents and if there is no problem, click "REGISTER" button. XYou can edit your information on your profile anytime until the conference is ended.



## 4. Registration Succeeded ⇒ Payment

After you finish User Registration, login and move on to Payment.

(https://esj70.gakkai.online/qualification)



Your user account has been created.

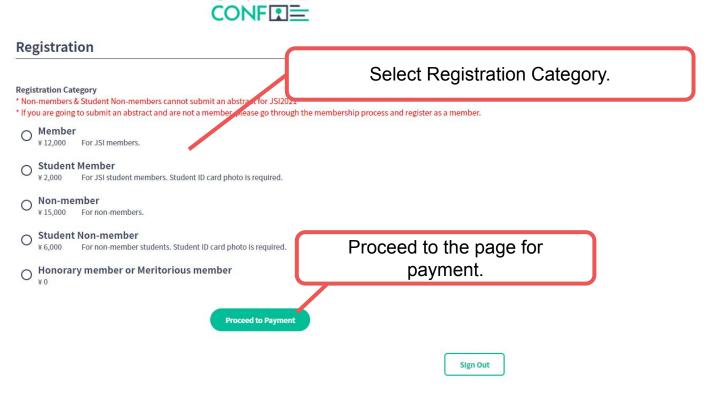


Please login to proceed to the registration process.



#### 5. Payment

Select the category and proceed to payment.

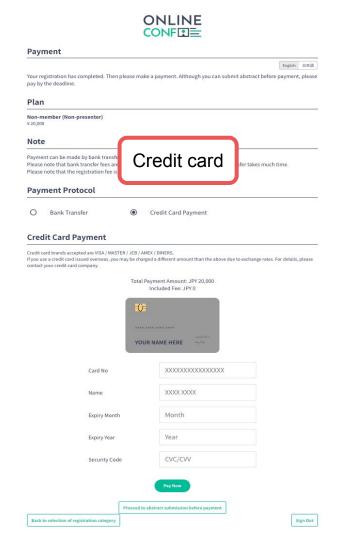


ONLINE

#### 6. Payment

Select credit card or bank transfer and pay.

💥 Bank transfer is available for those who live in Japan.



Bank transfer

Please transfer to the displayed account.
We will notify you by email when your payment is confirmed on the system.